

## WILD WEST WINTERFEST RULES

Gallatin County Fair Board reserves the final and absolute right to interpret these rules and regulations, to settle and decide all matters, questions and differences in regard thereto, connected with or incidental to the **Wild West WinterFest**; also to amend or add to these rules as may seem advisable to the Fair Board.

### **GENERAL RULES**

1. **EVENT ADMISSION FEES:** Everyone attending the Wild West WinterFest will be required to pay admission unless specifically designated by contest rules or contracts. Single day tickets and 3-day passes will be available. Each exhibitor will receive two 3-day admission passes into WinterFest.
2. **SOLICITING:** Walk around solicitation is allowed only by those individuals or groups who have rented commercial exhibit space and may be done provided no soliciting is conducted in or near exhibits of like or similar products or no congestion is caused in the aisles. Violation of this rule may cause exhibit to be closed and forfeiture of all fees paid. Should the seller not be a commercial exhibitor he/she will be charged the fee for commercial exhibit space.
3. **DOGS AND OTHER PETS:** Dogs and other pets are allowed on the Fairgrounds but must be contained or on a leash at all times. If the animals are well behaved and not a danger to the public, they maybe brought into Exhibit areas, provided there is adequate space and their presence does not create difficulties for exhibitors or competitors.
4. **CAMPING:** Exhibitors camping overnight on the Fairgrounds, during the Wild West WinterFest, will pay a reduced fee for camping. Fees are to be paid at the Fairgrounds Office or to Fairgrounds Staff. A camping receipt will be issued upon payment of fees. This receipt must be displayed at the campsite.
5. **4-H/FFA ENTRIES:** Entry in the 4-H/FFA Events/Contest is limited to youth 19 and under and who have not yet graduated from High School or who have graduated the spring before the current Fair. Those participating must be currently enrolled in either Gallatin County 4-H or a Gallatin County FFA Chapter.
6. **JUDGES' DECISION FINAL:** The judge's decision shall be final in all classes except where mistake, fraud, misrepresentation or collusion may not be discovered and/or proven at the time of judging. In such cases the Fair Board will make the decision.
7. **PROXY PURCHASES:** Should someone wish to purchase an item or animal placed on sale during the Wild West WinterFest, but is unable to attend the sale, a Proxy Form may be completed authorizing another individual to buy in the name of the absentee buyer. To complete each form, the absentee buyer must designate the person they are assigning their purchasing rights to. Both the absentee buyer and the designated buyer must sign the form and have their signatures notarized. The absentee buyer must also include the top price he is willing to pay for each item or animal (this information will be kept confidential). The completed form must be returned to the Fairgrounds Office or to the Sale Clerk before a Buyer's Number will be issued. These forms will be available in the Fairgrounds Office.
8. **CONSUMPTION OF ALCOHOL:** The consumption of alcohol is limited only to areas where alcohol is being sold. Lessees serving alcoholic beverages are responsible for ensuring that individuals with alcoholic beverages are not allowed to leave these areas. Alcohol is prohibited anywhere else on the grounds except in campsites.

### **COMMERCIAL EXHIBITORS (INCLUDING FOOD AND BEVERAGE VENDORS)**

1. **BOOTH ARRANGEMENT - SETUP - LIST OF PRODUCTS:** Indoor booths measure approximately 10'X10'. Side display panels in excess of 3' may not be installed more than 3' from the back wall of the booth. No inside exhibit or display may be so high along the front or sides of the booth as to hide the adjoining exhibit from the view of visitors passing along the aisles. Outside exhibit space is sold by the square foot. Outside booths must keep all products and equipment within the line limits of their booth. This includes tent stakes and ropes. **ALL items/services being offered shall be listed on the Application. Those not listed may not be sold.**
2. **SPACE CANCELLATION:** The Gallatin County Fair Board reserves the right to cancel the exhibit lease for any cause whatsoever at any time before or after Commercial Exhibitor has commenced operations. The Commercial Exhibitor reserves the right to cancel the lease for any cause up to one month before the first setup day and receive full refund of fees paid. If exhibitor cancels less than one month from first setup day, the Exhibitor agrees to forfeit all payments made to that point.. If for any reason the Gallatin County Fair Board is unable to continue its operation for the time stated, the Gallatin County Fair Board shall not be liable to the Commercial Exhibitor for any

claims, demands or damage except to refund to Commercial Exhibitor a pro rata share of the amount of rent based on the number of days of operation prior to the time said operation discontinues.

3. **LICENSES - PERMITS:** Once the Fair Board has accepted the application, Exhibitor must supply Fair Board with proof of City, County, and State licenses or permits that are required for their operation, this includes but is not limited to Food Purveyors' License issued by Gallatin County or the State of Montana. All Commercial Exhibitors are required to enter into a lease and agree to comply with all its terms and conditions.
4. **CARE AND REPAIR OF PREMISES:** At the end of the event the premises used must be in the same condition in which it was before the event. This includes filling and repairing all tent stake holes with a suitable asphalt or tar repair substance where applicable. Tent stake holes in dirt must also be filled in with dirt.
5. **SERVING ALCOHOLIC BEVERAGES:** Lessees serving alcoholic beverages are responsible for ensuring that individuals with alcoholic beverages are not allowed to leave the designated areas. Alcohol is prohibited anywhere else on the grounds except in campsites.

**Lessees must supply Fair Board with:**

- a) A current Off-Site Liquor License or Temporary Beer Permit issued by the State of Montana,
  - b) An Alcohol Sales Permit issued by the City of Bozeman or Gallatin County,
  - c) Proof of Liquor Liability Insurance Coverage,
  - d) A list of all individuals selling alcoholic beverages with proof of completion of Alcohol Sales Training for each individual,
  - e) Security at entrances and exit of designated serving areas to prevent anyone leaving area with alcoholic beverages.
6. **REJECTION OF EXHIBITS:** The Fair Board reserves the right to reject any exhibit or display that the Board feels is not in the best interest of the Fair. **WEAPONS OF ANY KIND MAY NOT BE SOLD AT THE WILD WEST WINTERFEST. This includes dirk, dagger, pistol, revolver, rifle, shotgun, firearm , slingshot, sword cane, billy, knuckles made of any metal or hard substance, knife having a blade 4 inches long or longer, razor, not including safety razors, other deadly weapon or destructive device or any "toy" that simulates any of the above. If the exhibitor has questions about any of the items s/he may have for sale they should check before completing the Commercial Lease Application.**
  7. **PRODUCT/FOOD DELIVERIES:** All product/food deliveries must be made prior to 9am and special arrangements need to be made with the Fairgrounds Office as all gates will be locked at 3pm on the opening day of the WWW and will not be opened until 4pm on the last day of the WWW. Vehicles are allowed only in the Parking lots.
  8. **USE OF AMPLIFYING DEVICES:** Amplifying devices or other sound producing equipment must be kept at a low volume so as not to interfere with other Exhibitors.
  9. **ANIMALS IN DISPLAYS:** No animals allowed in displays unless approved by the Fair Board.
  10. **DRAWINGS/GIVE-A-WAYS/RAFFLES:** Any drawing or give-away programs conducted by Commercial Exhibitors must be registered with the Gallatin County Fairgrounds Office, showing in writing, the articles(s) to be given. All drawings are subject to Fair Board approval. Daily drawings for these items may be scheduled to increase traffic in commercial booth areas. All Commercial Exhibitors are encouraged to participate in these daily and end of show drawings. Names of all drawing winners must be submitted to the Fairgrounds Office, upon completion of drawing. RAFFLES need not be completed during the Wild West WinterFest, but names of all winners must be submitted upon completion of the raffle.
  11. **EXHIBITOR RECOGNITION:** Recognition at the Wild West WinterFest will be given for use of the "Wild West" theme. First place-winning exhibitor will receive a free booth space at the 2010 WinterFest, with the second place winner receiving half-off a booth space in 2010 (both are of equal space as 2009).
  12. **BOOTH RESERVATIONS:** Reservations for display spaces shall be made in the order received; therefore, concessionaires should make their reservations in advance.
  13. **DURATION OF COMMERCIAL BOOTH SPACE:** No commercial exhibit shall be removed from the Fairgrounds before the close of the last day of the event, except with specific authorization from the Fairgrounds Manager. Should a vendor leave early and without authorization they will not be allowed to participate in the event again and will be reported to the Rocky Mountain Association of Fairs.
  14. **EXTORTION:** Any extortion practiced by a concessionaire shall cause the forfeiture of contract money paid or expulsion from the grounds or both as the Fairgrounds Manager may direct.
  15. **CONTRACT EXPIRATION:** All ground leases or space contracts, unless otherwise specified, will expire with the close of the Wild West WinterFest. All temporary buildings, frames, booths, supplies, materials,

products, etc. must be removed by 10:00pm on the last day of the event unless prior arrangements have been made with the Fairgrounds Manager.

16. Vendors must keep their space in a neat and sanitary condition. All trash shall be placed in trash receptacles. Any cardboard containers shall be broken down before stacking next to the trash receptacle.
17. Vendors shall not throw any refuse or empty any water or other fluids on the grounds or in the streets and gutters.
18. Vendors shall be neat and tidy in their dress.
19. Fair Board members and employees of the Fairgrounds may have a commercial exhibit space provided they are not granted any special privileges.
20. The granting of a commercial contract does not grant the vendor the exclusive right to sell a particular product unless the contract provides otherwise.
21. To increase Wild West WinterFest visitor interest, the Fairgrounds management encourages all displays to be manned during regular event hours.
22. No **open flames, highly combustible or explosive** materials may be used in indoor exhibits.
23. Exhibit spaces cannot be sold, subleased, shared or exchanged without the permission of Fairgrounds management.

### **CONTESTANT RULES**

1. All entries competing for prizes shall be the property of the Contestant unless stated otherwise in specific event rules.
2. The Fair Board shall establish entry fees each year. The fees for each specific event must be paid in full prior to the competitor competing.
3. All exhibits entered in competition are subject to all rules and regulations for that event. Specific rules for each event shall be listed on the entry form. All contestants within an event shall be subject to the specific rules of that event.
4. Should any individual enter an animal or exhibit in a name other than that of the bona fide owner, or attempt to perpetrate a fraud by misrepresentation of any fact, the entry thus made shall not be allowed to compete and stall, pen and/or entry fees will be forfeited.
5. If any contestant attempts to interfere with the judges in the performance of their duties by letter, act or otherwise, he or she will be banned from the competition and will forfeit all prizes awarded them.
6. The judge's decision shall be final in all contests except where mistake, fraud, misrepresentation or collusion may not be discovered and/or proven at the time of judging. In such cases the Fair Board will make the decision.
7. Any exhibit or animal that has been erroneously entered may, at the discretion of the Manager or Superintendent, be transferred to the proper class before judging. If such classes have been judged, they shall not be rejudged.
8. Any exhibit removed before official deadline without permission of the Manager or Superintendent, disqualifies that exhibitor for any prizes and may disqualify that contestant's future competition privileges.
9. No person other than those in the Fairgrounds Organization shall be allowed to see entries or have access to the entry books until the entries have been closed.
10. The Manager has the right to reject unworthy entries of any nature by refusing them exhibit space.
11. Contestants in events where entry tags are used shall present their portion of the entry tag to the Superintendent of the event for return of their goods.
12. Unclaimed exhibits will be disposed of 10 days after the close of the event.
13. All entry tags shall be properly and prominently attached to exhibits before they are eligible to be judged. This rule applies to all departments except livestock.
14. After exhibitors have been provided with exhibition space, if there are still pens, stalls, or display space available; these may be rented by owners of stock, machinery, or commercial commodities for sale purposes. Rent to be fixed by the Manager.
15. Youth Classes are listed separately in some events. If not listed separately, youth may use general rules.

### **LIVESTOCK AND ANIMALS**

1. The Fair Board requires that animals be handled in a proper and ethical manner in accordance with accepted modern animal husbandry and scientific practices. In addition, adequate care including watering, feeding and comfort should be appropriately provided to all animals. Any individual treating an animal in any other manner

will be dismissed from the grounds. Exhibitors, their parents, leaders and instructors have a serious responsibility to follow animal health practices that are approved by the industry and the U.S. Department of Agriculture to assure that meat customers are receiving wholesome food. Health aids and other approved products should be used with care, according to prescribed practices, only when needed and in the correct amounts. **Anyone judged to be cruel to animals on the grounds will be dismissed from the grounds.**

2. Exhibitors, their parents, leaders, and instructors have a serious responsibility to follow animal health practices approved by the industry and the U.S. Department of Agriculture. Health aids and other approved products should be used with care, according to prescribed practices, only when needed, and in the correct amounts.
3. **ANIMAL HEALTH, BRAND & IMPORT REGULATIONS:** ALL animal owners/exhibitors are required to familiarize themselves with all rules and regulations governing health, brand, and import regulations. All out-of-state animals must be accompanied by a Veterinary Inspection Certificate (current within 30 days), and an Import Permit that can be obtained by the Veterinarian issuing the VIC within 10 days prior to entry into Montana by calling 1-406-444-2976. All out-of-state horses must also be accompanied by a negative Equine Infectious Anemia test (Coggins), current within 12 months. All animals coming into Montana from a Brand Inspection area and animals coming into Gallatin County from within the State, must have a current Brand Inspection. Animals that develop a disease condition while on the Fairgrounds are to be handled in accordance with the directive of the attending veterinarian.
4. **DRUG TESTING:** The Gallatin County Fair Board reserves the right to have any animals entered in the Fair tested for drugs. Any animal found with drugs in it's system will be disqualified and premiums withheld. Any drugs being used for medical purposes must be registered with local veterinarian prior to show.
5. **EDUCATIONAL DISPLAYS:** The Wild West WinterFest is an educational event and as such encourages all livestock exhibitors to set up educational displays, demonstrations and activities. To have your demonstration or activity placed on the schedule of events, call the Fairgrounds Office (406) 582-3270.
6. **There is very limited trailer parking. All trailers are to be parked in the West Annex (old Road Dept. property west of Fairgrounds). The entrance is off of Oak Street and will be designated with signs. Livestock and horses may be unloaded in barn area and then trailers moved to West Annex.**
7. Livestock exhibitors may put signs up over their display on the wall or freestanding signs will be allowed, providing they do not extend into the aisle or into another exhibit. **All nails, screws, tacks and tape must be removed at the end of the event.**
8. All animals and exhibits must stay for the full duration as scheduled unless otherwise approved by Fairgrounds Management. Any exhibitor removing his animal or exhibit early will forfeit the right to exhibit at this event the following year.
9. No electrical signs will be allowed in the barns nor will extension cords be allowed to run out of the barns.
10. Any animal dying on the grounds must be taken immediately to Montana State University for autopsy.
11. All bulls must be handled with a nose lead.
12. All cattle must be tied with halter and neck rope in and out of the barns.
13. The Gallatin County Fair Board recommends that all livestock and exhibits be insured against loss and public liability.
14. Livestock are allowed only in the barn and arena areas.
15. Horses are not to be ridden in the barns.
16. Horses ridden in the area of the barns are to be ridden only at a walk.
17. **All animals entering the Fairgrounds must be in good health and condition. Any animal deemed unhealthy by the veterinarian, will be dismissed from the grounds.**
18. A brand inspection is required for all horses and cattle coming from outside Gallatin County.
19. The Fairgrounds Management reserves the right to have any animals entered in Wild West WinterFest events, tested for drugs. Any animal found with drugs will be disqualified and premiums withheld. Any drugs being used for medical purposes must be registered with local veterinarian before show.
20. **The owner will be asked to remove from the grounds, any animal that is deemed to be a danger to itself, other animals and/or humans.**
21. A veterinarian selected by the Fair Board shall make the final decision in all matters concerning the health of a particular animal.

<p><b>IN THE CASE OF DISPUTES INVOLVING EITHER THE FAIRGROUNDS OR THE WILD WEST WINTERFEST RULES AND REGULATIONS, THE DECISIONS OF THE FAIR BOARD WILL BE FINAL.</b></p>
--